



I.T.S - GROUP OF INSTITUTIONS

Form No.....

I.T.S - Management & IT Institute, Ghaziabad

I.T.S - Institute of Management, Greater Noida

Admission Office : I.T.S, Mohan Nagar, Ghaziabad - 201 007

POST GRADUATE MANAGEMENT PROGRAMMES

PGDM (2010-2012 BATCH)

APPLICATION FORM

Affix Here
Self Attested recent
photograph of
the candidate

Course Applied for* (Please tick one)

Ghaziabad Campus

Greater Noida Campus

PGDM

PGDM

(Residential Programme)

(Residential Programme)

PGDM (Retail Management)

PGDM (Information Tech.)

(Please type or legibly handwrite in Block Capitals Only. To be filled by the candidate)

Name : (Mr./Ms.)

Date of Birth : 1 9 Sex : M F Marital Status :

Father's Name :

Mother's Name:

State of Domicile

Present Address :

(This will be the address of Correspondance. Applicant would be responsible to communicate changes, if any)

CITY STATE

PIN : STD CODE : TEL. :

E-mail Address of the Applicant :

Local Guardian's

Name & Address :

PIN : STD CODE : TEL. :

E-mail Address :

* Whereas all efforts will be made to offer admission to the applicant in the preferred Course, but the Institute reserves its absolute right, to offer admission to any of the Courses at any of the campuses. Refusal to accept admission offered will result in cancellation of offer.

Occupation of Father or Guardian (if father is not the Guardian) _____ Designation _____

Name & Address of Organisation _____

Telephone No. _____ Fax No. _____

Mob. No. (Father/Guardian) _____ (Mother) _____

Mob. No. (Student) _____ (Local Guardian) _____

Nationality _____ Are you an NRI : Yes / No If yes, Country of domicile _____

Religion Category Gen. / OBC / SC/ST Kashmiri Migrant

Do you require Hostel Accomodation : Yes No

(Only for PGDM (RM) & PGDM (IT) Candidates)

How did you come to know about I.T.S ? (newspaper / magazine / career fair / through friends/relatives or any other source, please provide all relevant information) _____

Did you undergo coaching for preparation of admission test ? _____

If Yes, please state Name & Address of Coaching Centre _____

Specify Entrance Exam Appeared for : _____ Enrl. No. _____

Composite Score : _____ Percentile : _____

Medium of instructions in School : English Hindi Others (Please Specify) _____

Medium of instructions in College : English Hindi Others (Please Specify) _____

Blood Group _____ Major Ailments/Chronic Disease (if any in the last three years) _____

**Sports/Extra Curricular Activities / Hobbies _____

**Special achievements (awards, scholarship etc.) _____

Have you ever been convicted under Law for any offence **YES NO

*** May attach details on a seperate paper.*

ACADEMIC QUALIFICATION :

Particulars	Exam Passed	Board / University	Year	% Marks secured
High School				
Inter/Higher Secondary				
Graduation				
Post Graduation				
Professional & other degrees				

Marksheet of Graduation

MAT/ ATMA Score Card/any other

Graduation Certificate

Note : All Photocopies of Documents should be attested.

WORK EXPERIENCE (if any):

Name of Organisation _____

Designation _____ Period from _____ To _____

Have you done your graduation from any of the I.T.S Group of Institutes, If yes :

Course _____ Year of Passing _____ Division _____ %Marks _____

DECLARATION BY APPLICANT

I, on admission, will adhere to the rules and discipline of I.T.S. I have clearly understood the eligibility requirements as per norms of the course applied for and confirm that, I fulfil all the requirements for admission to this course. I understand that the decision to offer me a seat at any of the Campuses rests with the Institute. I hold myself responsible for the dues and prompt payment of fees. I have noted that the fees paid are not refundable, under any circumstances. I have filled up the application after carefully reading all the instructions given in the prospectus. I declare that the particulars furnished above are true to the best of my knowledge and belief, if anything is found untrue, my admission may be cancelled by the Institute. I also undertake that I shall not seek inter-Institute transfer after admission.

Date : _____

Signature of the Candidate

I fully endorse the declaration made above by the candidate. I shall ensure prompt, complete and timely payment of all fees & other dues, financial or otherwise. Besides, I undertake to guarantee his/her good conduct and behaviour during the tenure of his/her studentship in the Institute. If ever the candidate contravenes any of the rules and regulation of the Institute and the hostel and also the above conditions, I will abide by the decision of the Institute authorities & same will be final & binding on me & the student.

Date : _____

Signature of the Parent/Guardian

Name _____

For Office use (not to be filled by the candidate)

Date	Remarks
GDPI Date...../...../.....	



I.T.S - GROUP OF INSTITUTIONS

CAMPUS-1 : I.T.S - Management & IT Institute, Ghaziabad
CAMPUS-3 : I.T.S - Institute of Management, Greater Noida

ADMISSION OFFICE : I.T.S, MOHAN NAGAR, GHAZIABAD - 201 007

TEL.: 0120 – 4174900, FAX: 91-0120 – 4174913

MOBILE: 09810825779, 09818144481, 09212571599, 09650731163, 09810015377

E-mail: admissionits@yahoo.co.in, itsbp@vsnl.com Website: <http://www.itsgzb.ac.in>

GENERAL INFORMATION

All applicants for admission to the Management Programmes are required to take MAT test (conducted by AIMA, Delhi) or ATMA (conducted by AIMS, Hyderabad). Those who have appeared in any other national level Management Admission Tests like CAT, XAT and JMET are also eligible to apply. The candidates appeared in tests, other than MAT or ATMA will have to submit their score card before GD & Interview. Final selection is based on the candidate's performance in admission test, group discussion, interview and academic record.

ADMISSION PROCEDURE

- The candidates are also required to register at I.T.S through an application form that can be downloaded from the institute's website: <http://www.itsgzb.ac.in>, and submitted along with a DD Rs. 1000/- drawn in favour of ITS, payable at Delhi. The form can also be obtained from Institute Campuses on payment of Rs. 1000/- in cash or by mailing DD for Rs. 1050/- in favour of I.T.S payable at Delhi.
- Candidates who are finally selected for admission to I.T.S will be admitted on payment of prescribed fees by the date specified in the admission letter, failing which their selection will stand automatically cancelled. Request of change of programme or campus is not permitted.

HOSTEL

- The hostel is compulsory for all candidates of PGDM course at Ghaziabad as well as Greater Noida Campus, being fully residential programme.
- Hostel is optional for PGDM (RM) and PGDM (IT) students subject to availability of accommodation.

FEES STRUCTURE :-				
Course and Campus	First Installment	Second Installment	Third Installment	On expiry of due date, a fine of Rs. 100/- per day will be charged for next 15 days and subsequently the name of the student concerned will be struck off from the rolls. Thereafter a readmission fees of Rs. 2500/- will be charged, if admission is granted. The first installment has to be paid by due date only.
PGDM at Ghaziabad Campus. Each year for two years	Rs. 1,75,000/-	Rs. 1,00,000/-	Rs. 65,000/-	
PGDM-RM & PGDM-IT at Ghaziabad Campus. Each year for two years	Rs. 1,20,000/-	Rs. 1,00,000/-	---	
PGDM at G Noida Campus. Each year for two years	Rs. 1,50,000/-	Rs. 1,00,000/-	Rs. 60,000/-	
Due dates for payment of fees	As specified in the admission letter	31 st October	31 st January	
Fee is to be paid by Demand Draft only.				

- Fees for PGDM course at Ghaziabad and Greater Noida campus include hostel and mess charges. Fees for PGDM course at Greater Noida campus also include a foreign trip.
- The refundable security deposit of Rs. 14000/- for PGDM (Fully Residential) and Rs. 8000/- for PGDM (RM) and PGDM (IT) is also to be paid at the time of admission. The money is refundable on completion of the programme or on termination / withdrawal of admission after submission of No-Dues certificate.
- An amount of Rs. 60,000/- for PGDM(RM) and PGDM (IT) students of Ghaziabad Campus per academic year is payable against Hostel & Mess Charges at the time of joining the hostel and is non refundable. The refundable Hostel Security deposit of Rs. 5000/- is also to be paid at the time of admission. No adjustment will be made for leaves, holiday or student being absent from the institute / hostel. Fee is to be paid by Demand Draft only.
- Rs. 4,500/- is payable only once as Uniform Charge along with the first installment of first year fee (in cash only) The fees, besides the academic fees also cover supply of books (one text book per Subject course for each semester), supporting reading material, Laptop with insurance, The Laptop will be property of the student on completion of the programme.
- Any dispute will be subject to Courts in Ghaziabad jurisdiction only.



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